



# Guidelines for submission of Research Posters

24<sup>th</sup> International Farm Management Congress  
Saskatoon, Saskatchewan  
July 7-12, 2024

## Submission Guidelines

Authors must submit an electronic version of their poster through the following submission portal <https://cmt3.research.microsoft.com/IFMA2024>. A brief guide is provided at the end of this document, a 'Help' tab and answers to common questions are provided within the submission web pages.

The final deadline for submission of all papers is **11:59 pm CST April 14, 2024**.

We look forward to receiving your research poster submission and your participation in the 24<sup>th</sup> Congress of the International Farm Management Association. Thank you for your contribution to advancing agricultural knowledge and practices.

Posters must be written in English.

For research posters, submit a 500-word abstract of what your poster will cover.

Poster submissions should include:

I. Cover page containing the following information:

- A. Congress sub theme followed by Title.
- B. The author(s) names and affiliation(s). Where authors come from more than one organization, use superscript numbers to indicate their affiliation.
- C. The name and contact details (email, phone, and postal address) of the corresponding author.
- D. Acknowledgements (including information on grants received).
- E. A statement that the work is all original research carried out by the authors (academic papers only).

II. Poster Abstract would include a synopsis of the work not exceeding 500 words followed by key words (maximum 6). The synopsis should explain the purpose of the work presented in the poster as well as and the conclusions and the contribution.

Keywords – maximum 6

### **Guidelines for Poster Content:**

Title:	Provide a clear and concise title that accurately represents the focus of your research.
Authors:	Include the names and affiliations of all contributing authors. Highlight the primary presenter.
Abstract:	Present a brief summary of your research objectives, methodology, key findings, and implications.
Introduction:	Clearly state the background and objectives of your research.
Methods:	Describe the methods and techniques employed in conducting your research.
Results:	Present your research findings with appropriate data visualization techniques (e.g., graphs, charts, tables).
Discussion:	Analyze and interpret the results, emphasizing their significance and implications for farm management practices.
Conclusion:	Summarize the main findings and implications of your research.
Acknowledgments:	Recognize any individuals or organizations that contributed to the research but are not listed as authors.
References:	Provide a list of references cited in your poster.

### **Poster Design:**

Layout:	Design the poster layout in a clear and organized manner, with sections logically arranged for easy readability.
Visual Elements:	Incorporate relevant visual elements (e.g., photographs, diagrams) to enhance understanding and engagement.
Font and Size:	Use clear, legible fonts with appropriate sizes for headings, subheadings, and body text. Ensure readability from a distance.
Color Scheme:	Choose a visually appealing color scheme that complements the content and enhances overall readability.
Graphics:	Ensure that graphics and images are of high quality and effectively support the content of your poster.
Branding:	Include logos or branding elements associated with your institution or research group, if applicable.

### **Technical Specifications:**

Poster Size:	The recommended poster size is [specify dimensions, e.g., 36 inches (width) x 48 inches (height)].
File Format:	Submit your poster as a high-resolution PDF file.

File Naming: Name your poster file using a clear and descriptive title (e.g., LastName\_FirstName\_FarmManagementPoster.pdf).

Submission Deadline: 11:59 pm CST on April 14, 2024

**Submission Process:**

Online Submission: Submit your poster abstract and accompanying materials through the designated online submission portal.

Review Process: All submitted posters will undergo a peer-review process by the conference committee.

Notification: Authors will be notified of acceptance or rejection of their posters in a timely manner.

Accepted Posters: Authors of accepted posters will receive instructions regarding presentation logistics and scheduling.